



UNNATI
Organisation for Development Education

**Office Notification for Constitution and Responsibilities of
Policy Compliance Committee**

The following Policy Compliance Committee is hereby constituted at UNNATI for formulation, monitoring and reporting of;

1. Anti-Corruption and Bribery Committee
2. Asset Management Policy
3. Branding Policy
4. IT and Data Protection Policy
5. Whistle Blower Policy

Members

1. Chief - Gujarat Programs or Representative
2. Chief - Rajasthan Programs or Representative
3. Finance Controller or Representative

Key Responsibilities

1. Policy Formulation & Review

- Develop, review, and update mentioned policies in line with legal, regulatory, and ethical standards.
- Ensure policies remain relevant to evolving laws, sectoral guidelines, and organizational needs.

2. Compliance Monitoring

- Oversee compliance
- Track
- Promote a culture of accountability and ethical conduct.
- Identify gaps or risks in compliance and suggest preventive/corrective measures.
- Review reports of non-compliance and ensure corrective actions are taken.
- Recommend improvements to strengthen transparency, accountability, and compliance.

3. Reporting & Documentation

- Maintain minutes of meetings, compliance reports, and policy decisions.
- Submit periodic compliance status reports to the Director.

Approved by:

Binoy Acharya
Director

December 31, 2024